# *Tarleton Holy Trinity*
## *Church of England (Aided)*
## *Primary School*

# New Pupil Registration Booklet

## 2024 - 2025

**Name of child** _____

Welcome to

# *Tarleton Holy Trinity*

## *Church of England (Aided) Primary School*

## ***Our Vision Statement***

***Value… Dream… Achieve…***
***As a loving Christian family, our aspiration is for all everyone to flourish, safe in the belief that we, "…can do all things through Christ, who strengthens us" Philippians 4:13.***
***Everyone is valued, we all achieve and our dreams for the future begin.***

## *Please give details of your child*

| | |
|---|---|
| Legal Surname | Legal Forename |
| Preferred Surname (if different to above) | Preferred Forename (if different to above) |
| Middle Name(s) | Gender Male ☐ / Female ☐ |
| Date of Birth | Home Telephone No |
| Place of Birth | Nationality |
| Home Address | |
| Email address | |

| | | |
|---|---|---|
| Last School / Nursery Attended | Date of Leaving | Reason for Leaving |

| | |
|---|---|
| If child has a sibling at Tarleton Holy Trinity CE Primary School, please give details | |
| Name | Year |
| Name | Year |
| Name | Year |

| | |
|---|---|
| Religion of child | Parish to which family belongs |

### *Please give details of all persons who have <u>legal</u> responsibility for your child*

### *1st Priority Contact*

| | |
|---|---|
| Relationship to Child (please indicate) | Mother ☐ / Father ☐ / Legal Carer ☐ / Step Parent ☐ |
| Name | Dr ☐ / Mr ☐ / Mrs ☐ / Miss ☐ / Ms ☐ |
| Home Address (if different to child) | |
| Home Telephone No | Mobile Telephone No |
| Work Telephone No | Email Address |

### *2nd Priority Contact*

| | |
|---|---|
| Relationship to Child (please indicate) | Mother ☐ / Father ☐ / Legal Carer ☐ / Step Parent ☐ |
| Name | Dr ☐ / Mr ☐ / Mrs ☐ / Miss ☐ / Ms ☐ |
| Home Address (if different to child) | |
| If home address is different from child, please indicate if copy reports are required | Yes ☐ / No ☐ |
| Home Telephone No | Mobile Telephone No |
| Work Telephone No | Email Address |

**For School Use Only**

**Year [__] Reg Group [__] Birth Certificate [ Y / N ] Date of Admission ……/……/……**

| |
|---|
| Please state if either parent is deceased |

| |
|---|
| Please state if either parent is a serving member of the Armed Forces |

| |
|---|
| Please state if your child is, or ever has been, under the care of a Local Authority. You are not obliged to share this information with us, but if you wish to do so, please be aware that additional funding is granted to schools to support the learning of eligible groups of pupils (Free School Meals, Children Looked After and Children of Armed Forces Personnel). |

## *Please also give details of any other person(s) who we may contact in the event of illness or emergency if we are unable to contact parent(s)*

### *Additional Contact 1*

| | |
|---|---|
| Name | Dr ☐ / Mr ☐ / Mrs ☐ / Miss ☐ / Ms ☐ |
| Home Address (if different from child) | |
| Home Telephone No | Mobile Telephone No |
| Work Telephone No | Place of Work |
| Relationship to Child | |

### *Additional Contact 2*

| | |
|---|---|
| Name | Dr ☐ / Mr ☐ / Mrs ☐ / Miss ☐ / Ms ☐ |
| Home Address (if different from child) | |
| Home Telephone No | Mobile Telephone No |
| Work Telephone No | Place of Work |
| Relationship to Child | |

### *Meal Arrangements (This is a flexible arrangement and may be changed if desired)*

| | |
|---|---|
| School Dinner | Packed Lunch |
| Universal Free School Meal (Age 4 to 7) | Free School Meal (Age 7+) |

### *Travel Arrangements*

| | | |
|---|---|---|
| Car | Cycle | Walk |
| Public Bus | Other (please specify) | |

## *Ethnicity*

| | |
|---|---|
| Is English spoken as the main language at home?<br>Yes ☐ / No ☐ | If no, which language is spoken? |

## *Ethnic Group*

| **Group** | **Please tick** | **Group** | **Please tick** |
|---|---|---|---|
| White – British | | Indian | |
| White – Irish | | Pakistani | |
| Traveller of Irish Heritage | | Bangladeshi | |
| Gypsy/Roma | | Any other Asian background | |
| Any other White background | | Black Caribbean | |
| White and Black Caribbean | | Black African | |
| White and Black African | | Any other Black background | |
| White and Asian | | Chinese | |
| Any other Mixed background | | I do not wish an ethnic background to be recorded | |
| Other (please specify) | | | |

## *Medical Information*

| | | |
|---|---|---|
| Do you give permission for your child to receive emergency medical treatment? | Yes ☐ | No ☐ |
| NHS Number | | |

| | | |
|---|---|---|
| Does your child have any special dietary needs? | Yes ☐ | No ☐ |
| If yes, please give details | | |
| Does your child have any allergies? | Yes ☐ | No ☐ |
| If yes, please give details | | |

| | |
|---|---|
| Name of GP/Medical Practice | |
| Address | Telephone No |

| | | |
|---|---|---|
| Does your child have any medical condition? | Yes ☐ | No ☐ |
| If yes, please give details | | |

# Please ensure you and your child read the following agreements and sign as appropriate

## *Pupil Acceptable Email and Internet Use Statement*

The computer system is owned by the school and is made available to students to further their education and to staff to enhance their professional activities including teaching, research, administration and management. The school's Internet Access Policy has been drawn up to protect all parties - the students, the staff and the school.

The school reserves the right to examine or delete any files that may be held on its computer system or to monitor any Internet sites visited.
Staff and students requesting Internet access should sign a copy of this Acceptable Internet Use Statement and return it to the IT Manager for approval.

- All Internet activity should be appropriate to staff professional activity or the student's education;
- Access should only be made via your authorised network account and password, which should not be made available to any other person;
- Activity that threatens the integrity of the school ICT systems, or activity that attacks or corrupts other systems, is forbidden;
- Users are responsible for all e-mail sent and for contacts made that may result in e-mail being received;
- Copyright of materials must be respected;
- Posting anonymous messages and forwarding chain letters is forbidden;
- As e-mail can be forwarded or inadvertently be sent to the wrong person, the same professional levels of language and content should be applied as for letters or other media;
- Use of the network to access inappropriate materials such as pornographic, racist or offensive material is forbidden.

| Signature of Child | Date |
|---|---|
| Please print name | |

**Parent /Carer Consent for Internet Access**
I have read and understood the school 'E-mail and Internet Use Good Practice - Rules for ICT Users' document and give permission for my son / daughter to access the Internet. I understand that the school will take all reasonable precautions to ensure pupils cannot access inappropriate materials. I understand that the school cannot be held responsible for the nature or content of materials accessed through the Internet. I agree that the school is not liable for any damages arising from use of the Internet facilities.

| Signature of Parent /Carer | Date |
|---|---|
| Please print name | |

# *Home-School Agreement*

*The **Family** will:*

- make sure our child is punctual, correctly dressed wearing school uniform
- make sure the child attends regularly and provide a written or telephone explanation on the first day of any absence
- let the school know of any concerns or problems that might affect the child's work or behaviour
- support the school's guidelines on discipline, homework, uniform, jewellery, and medicines
- support the child in homework and other opportunities for home learning
- attend parent's evenings and discussions about the child's progress
- get to know about the child's life at the school

| Signature of Parent /Carer | Date |
|---|---|
| Please print name | |

The ***Child*** will:

Follow the School's Golden Rules. (These school rules were formulated in consultation with the pupils of Tarleton Holy Trinity CE Aided Primary School.)

***Tarleton Holy Trinity Golden Rules*** We will:

1. Always be polite, kind and respectful to everyone.
2. Look after our school and everything in it, respect our belongings and other people's belongings.
3. Walk calmly and quietly around the school.
4. Listen to each other carefully and follow instructions.
5. Try as hard as we can in everything we do.

| Signature of Child | Date |
|---|---|
| Please print name | |

*The **School** will:*

- work to fulfil the Mission Statement
- encourage children to do their best at all times
- encourage children to take care of their surroundings and others around them
- let parents know about any concerns or problems that affect their child's work or behaviour
- send home an annual progress Report
- set and monitor homework
- arrange Parent's Evenings in the autumn and spring terms during which progress will be discussed
- keep parents informed about school activities through regular letters home and notices about special events

| Signature of Headteacher: | Date: |
|---|---|

***Together** we will:*

Work in partnership to provide opportunities for all the children at Tarleton Holy Trinity CE Aided Primary School to achieve their potential.

***Parental Consent***
***Please tick the boxes to give your consent for photographs to be taken and work displayed during your child's time at Tarleton Holy Trinity***

| | **YES** | **NO** |
|---|---|---|
| Class / Group Official photographs | | |
| Individual Official photographs | | |
| Newspaper publicity (no names will accompany photographs) | | |
| School displays | | |
| School newsletter | | |
| School Prospectus and Leaflets | | |
| Website (no names will accompany photographs) | | |
| Media and television (no names will accompany images) | | |

***Please ensure you have completed and signed all relevant sections.***

***Thank you***

***Signature of Parent(s) /Carer(s)***

| Signed | Relationship to Child | Date |
|---|---|---|
| Signed | Relationship to Child | Date |

# *Please inform school immediately if there are any changes to details provided*

***For office use only ☐ (details entered) Date _____***

*Thank you for providing us with the information requested in this booklet;*
*It will help us to care for and support your child throughout their time at*
***Tarleton Holy Trinity Church of England (Aided) Primary School***