



## **Tarleton Holy Trinity CE Primary School**

### **Local Area Outbreak Management Plan**

This plan outlines the procedures and steps that School will implement based on the principles set out in the Contingency framework, which describes how local outbreaks of Covid19 will be managed.

Measures affecting education may be necessary in some circumstances, for example:

- To help manage a COVID-19 outbreak within a setting
- If there is extremely high prevalence of COVID-19 in the community and other measures have failed to reduce transmission
- As part of a package of measures responding to a Variant of Concern (VoC)

At all times when implementing additional protective measures the school's leaders will follow the advice of the local authority, the Department for Education and Public Health England.

The principle of this management plan is to ensure that every pupil at School receives the quantity and quality of education and care that they would normally receive.

#### **Bubbles**

In the event of a local or school outbreak:

If the school has an 'outbreak' in one or two classes THT will initially operate with that/those class(es) being separate to the rest. The Staff and children in the individual class will be limited to movement around the school and will play and eat separately and not attend worship.

In the event of an outbreak in more than one class, all past Covid prevention measures will be put in place. Hands, Space, Face, Ventilation. School would then operate with 7 bubbles. Staff and children will be limited to movement around the school.

#### **Face coverings**

At present facemasks are not worn on school premises, if this changes or becomes compulsory again, parents will be notified via the school system. Should the school be advised that face coverings are appropriate in communal areas or where large numbers of people gather (e.g. playground at collection times) then the school will inform staff and parents.

#### **Shielding**

Shielding can only be introduced by the National government. If it is reinstated then staff who have previously shielded and are advised to do so, will be supported to work from home where possible. If this is a teacher then they will continue to deliver lessons remotely via Seesaw with the support of their in class Learning Support Assistant and the Senior Leadership team.

If a pupil needs to shield, then they will be provided with remote learning, which is explained later in this document.

Risk assessments for vulnerable children and adults are in place for those who have returned after shielding.

#### **School trips**

In the event of a local outbreak, the school will postpone all school trips that involve the use of transport. Where the risk assessment allows then local visits to outside locations would still be permissible as long as it was within a sensible walking distance of the school. If a trip cannot be postponed, then it will be cancelled and parents refunded any contributions that they have made.



### **Future Transition events**

Our current transition plans for Year R and year 6 will be altered to reflect the local guidance at the time of the planned event. If transition events in Summer 22 are impacted by a local outbreak, then those events will be delivered at the start of the Autumn term for year R.

Internal transition events will be risk assessed to decide if teachers and Learning Support Assistants should work with their new class or remain with their current bubble. If the risk is deemed too high, then online transition opportunities will be implemented.

### **Parental attendance in school**

At present parents are still being encouraged to speak to staff outside of the school building, via ClassDojo or on the telephone. Where possible we will revert back to parents being allowed into school for meetings and contact will be made regarding attending Stepping Stones and Celebration Worship. If a local breakout was to occur all on-site parental meetings/gatherings would not continue until they can be undertaken outside whilst maintaining social distancing. Prospective parents can see the school but with limited access to classrooms. They will be offered further discussions via the telephone with the head teacher.

### **School performances/assemblies**

In the event of a local outbreak all school activities, that may have included a parental audience, will revert to online or recorded. If an event is recorded, then parents/carers will be provided with a link at the earliest opportunity.

All internal assemblies will be held over Zoom and class bubbles will remain in place.

### **Attendance restrictions**

These will only be considered as a last resort and in consultation with the local authority and Public Health England.

If we are advised to limit attendance due to Covid cases our remote learning plans will be reintroduced. If it is, a local lockdown all children will attend unless advised otherwise. Staffing issues will be taken into consideration with each year team.

### **Safeguarding**

DSL meetings will ensure that all children are monitored. This will also focus on those pupils that are not attending and not engaging with remote learning. Appropriate steps will then be determined and actions agreed and implemented. A designated safeguarding lead (DSL) or deputy DSL will be onsite during the school day to ensure that any safeguarding concerns are addressed. In the extremely unlikely event that all three DSLs or deputies are not in school, then the Head teacher (DSL) Assistant head teacher (Deputy DSLs) will be available on the phone. All staff have these numbers and are aware of the procedures to report concerns.



## **Remote learning**

Should we need to restrict attendance then remote learning will be used for all pupils who are not attending the onsite provision. The school will:

- Identify pupils and families that require IT equipment support.
- Provide weekly work, which follow the school's long-term curriculum map.
- Provide daily Reading, Writing and Maths lessons via ClassDojo.
- Teachers will maintain an attendance register for all sessions on ClassDojo and those pupils who do not attend or upload work will be contacted by the school to establish reasons for participation and to offer support.

## **Attendance of vulnerable pupils**

Where vulnerable pupils are absent, the school will:

- Follow up with a parent or carer, working with the local authority and social worker to establish the reasons for absence and discuss concerns.
- Encourage the child to attend educational provision and discuss benefits with parents or carers.
- Focus discussions on the welfare of the child, ensuring that they can access appropriate education and support whilst they are at home.
- If a vulnerable child is not attending school and is not engaging with remote learning then the Home School Link Worker in conjunction with the senior leadership team will contact parents/carers daily in order to welfare check the children.

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