

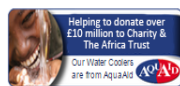


Tarleton Holy Trinity Church of England (Aided) Primary School

www.tarletonholytrinity.org

Transition Policy

POLICY



*Tarleton Holy Trinity
Church of England (Aided) Primary School*



Transition Policy

This policy reflects the Christian ethos and vision statement of our school.

Our Vision Statement

Value... Dream... Achieve...

As a loving Christian family, our aspiration is for all pupils to flourish, safe in the belief that we, "...can do all things through Christ, who strengthens us" Phil 4:13.

Everyone is valued, we all achieve and our dreams for the future begin.

At Tarleton Holy Trinity CE Primary School, we want our children to experience a smooth transition throughout their learning, so that the pace and quality of learning are maintained to ensure that children continue to make the very best progress.

At the End of each Academic Year the following procedures will occur:

- Teachers meet in the summer term to discuss individual children and their progress as they move from class to class
- All children visit new classes and work alongside new teachers during 'Move Up Morning' in the summer term
- Annual tracking of children's progress through Interim and Key Stage SATs, spelling and reading assessments occur continuously. This data informs the child's next teacher of targets and learning goals for the following year
- Transfer of records, for example, SEN data, assessments and any other information that teachers see as relevant.

During Teachers' Transition Meetings the following information and resources will be passed 'up' to the next teacher

- The most recent books (or previous if a new one has just been started)
 - Mathematics
 - English
 - Extended writing
 - Science
 - Geography
 - History
 - PSHE
 - Handwriting
 - Art / Sketch Books
 - Evidence of DT
 - Evidence of ICT / Computing
 - Evidence of PE – PE assessments
 - RE and / or RE Scrapbooks
- Floor Books
- Other evidence of work
- Reading records along with the next reading book
- Assessment data for the year in RWM
- Assessments completed for other curriculum areas
- Lists of children who receive intervention work / programmes
- Class list with the following groups highlighted
 - SEN
 - EAL - English as an additional language
 - AGT – Able gifted and talented
 - FSM – free school meals
 - CLA – looked after children (foster care etc)
 - Medical issues (allergies etc)
 - Child who L Flowers works with
- SEN Paperwork - IEPs and or EHCPs
- KS1 SATs Scores (Year 2 to Year 3)
- Phonics phases
- Phonics screening scores (Year 1 to Year 2)
- High Frequency words (involving Reception and Key Stage 1)
- Catch up phonics screening scores (Year 2 to Year 3)

- Timestables checking scores (Year 4 to Year 5)
- Youngs Spelling Scores
- NELI information (Reception to Year 1)
- EAL Language work (Reception to Year 1)
- Library lists
- Purple Mash Log ins
- Ideas for organising groups etc.

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Document reviews

We are aware of the need to review our school's documents regularly so that we can take account of:
new initiatives, changes in the curriculum, developments in technology etc.

This policy was written in September 2022

and will be reviewed again in September 2024

Signed by:

Member of staff responsible for this policy

Stephen B Smith